

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 28, 2025

By Commissioner: Leiviska

20250128-010

County Off Sale Liquor License for Lotus Business, Inc.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following new liquor license for a period of January 28, 2025 - December 31, 2025:

“OFF” Sale:

Application for new County Off Sale Liquor License for Lotus Business, Inc. dba Willey's Sports Shop & Spirits –Shamrock Township

This establishment has an address of 46026 State Highway 65 McGregor, MN 55760

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 28th day of January 2025, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 28th day of January 2025



Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 28, 2025

By Commissioner: Leiviska

20250128-011

Approve New License to Sell Tobacco Products – Willey’s Sports Shop & Spirits

WHEREAS, approval of application is subject to the completion of all paperwork in full.

WHEREAS, license is valid effective January 28, 2025 through the period ending March 31, 2025.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following application for license to sell tobacco products effective January 28, 2025 through the period ending March 31, 2025 to:

Lotus Business, Inc. d/b/a **Willey’s Sports Shop & Spirits** – located at 46026 State Highway 65, McGregor, MN 55760 – Shamrock Township

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 28th day of January 2025, and that the same is a true and correct copy of the whole thereof.

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ADOPTED January 28, 2025

By Commissioner: Leiviska

20250128-012

ESTABLISHING A MAIL/ABSENTEE/UOCAVA BOARD

WHEREAS, by ordinance or resolution, the governing body of Aitkin County is required by Minnesota Statute 203B.121 and 203B.23 to establish a ballot board to accept and reject mail, absentee and UOCAVA ballots; and

WHEREAS, this Board will bring uniformity in the processing of accepting or rejecting returned mail, absentee and UOCAVA ballots in Aitkin County; and

WHEREAS, the Mail/Absentee/UOCAVA Ballot Board would consist of a sufficient number of Election Judges as provided in Sections 204B.19 to 204B.22;

THEREFORE BE IT RESOLVED THAT, the Aitkin County Board of Commissioners hereby establishes an Mail/Absentee/UOCAVA Ballot Board that would consist of a sufficient number of Election Judges as provided in Minnesota Statute 204B.19 to 204B.22 to perform the task for the 2025 elections and all future elections.

BE IT ALSO RESOLVED, the Aitkin County Board of Commissioners grants the County Auditor the right to add or remove Election Judges when appropriate throughout the 2025 Election season.

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

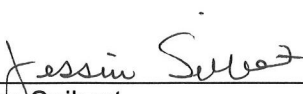
FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

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Jessica Seibert
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CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 28, 2025

By Commissioner: Leiviska

20250128-013

APPROVE TAX ABATEMENT EXTENSION INH PROPERTIES WORKFORCE HOUSING

WHEREAS, a resolution was passed on August 22, 2023, approving tax rebate financing to INH Properties (hereinafter Property Developer) to construct a 44-unit workforce rental housing complex; and

WHEREAS, Property Developer requested Tax Rebate Financing from the County of Aitkin for taxes payable to the County of Aitkin over a maximum term of twenty (20) years, commencing with taxes payable in 2026 and ending with taxes payable in 2045; and

WHEREAS, Aitkin County and the City of Aitkin have received a letter requesting an extension and modification of the commencement and completion dates of the tax rebate financing; and Property Developer requested Tax Rebate Financing from the County of Aitkin for taxes payable to the County of Aitkin over a maximum term of twenty (20) years, commencing with taxes payable in 2026 and ending with taxes payable in 2045; and

NOW, THEREFORE BE IT RESOLVED that the Aitkin County Board of Commissioners approves the Tax Rebate Financing Extension for INH Properties. Tax Rebate Financing from the County of Aitkin for taxes payable to the County of Aitkin over a maximum term of twenty (20) years, commencing with taxes payable in 2027 and ending with taxes payable in 2046. Tax Rebate Financing for this project is 90% tax abatement

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

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County Administrator

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ADOPTED January 28, 2025

By Commissioner: Leiviska

20250128-014

Veteran’s Office Donations

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

McGregor American Leagion Auxiliary Unit 23 \$2500

Robert Lake \$1000

WHEREAS, the terms or conditions of the donations, if any, are as follows:

McGregor American Leagion Auxiliary Unit 23 \$1,500 to be used for veterans who live in the
McGregor area
\$1,000 to be used for veterans who live anywhere
in Aitkin County

Robert Lake \$1000 to be used for veterans who live in Aitkin
County

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

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Jessica Seibert
County Administrator

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ADOPTED January 28, 2025

By Commissioner: Sample

20250128-015

Army Corps of Engineers Land Ownership in Big Sandy Lake Watershed

WHEREAS, the Army Corps of Engineers is in the process of completing a land survey of its fee ownership lands in the Big Sandy Lake Watershed. This multi-year project has brought attention to the ownership of many parcels of lake and river frontage in this area. As the survey is completed, lands previously believed to be owned by private parties are clearly owned by the Federal Government; and

WHEREAS, these ownership changes will bring many potential impacts to property owners and local governments. Questions have been asked about property value, tax base, public access to lands previously believed to be private, land use, development restrictions, water access rights, etc. These impacts are expected to be very significant;

NOW, THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners respectfully requests the Army Corps of Engineers to begin the process to vacate and transfer its fee interests in these properties to adjacent property owners to achieve individual private lot boundaries that are in compliance with standards outlined in the Subdivision Regulations of Aitkin County. The objective of this requested action is to reinstate all rights of lakeshore ownership to private properties that have historically been developed and occupied as private lakeshore properties while the Army Corps of Engineers retains its flowage easement rights.

Commissioner Kearney seconded the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
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County Administrator

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ADOPTED January 28, 2025

By Commissioner: Sample

20250128-016

Award Contract 20257

WHEREAS, Contract No. 20257 is for construction of SAP 001-605-018, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, January 6, 2025 with a total of six bids received, and

WHEREAS, Nadeau Companies, LLC – Hampton, MN - was the lowest responsible bidder in the amount of \$117,432.00, and

WHEREAS, after opening of bids, Nadeau Companies requested to withdraw their bid without penalty due to a misunderstanding of contract requirements, and

WHEREAS, ACM LLC –Princeton, MN - was the second lowest responsible bidder in the amount of \$190,183.22.

NOW THEREFORE, BE IT RESOLVED, that the bid from Nadeau Companies LLC is considered withdrawn with no penalty assessed therefore.

BE IT FURTHER RESOLVED, that ACM LLC be awarded Contract 20257.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

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County Administrator

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ADOPTED January 28, 2025

By Commissioner: Westerlund

20250128-017

COUNTY AUDITOR APPOINTMENT

WHEREAS, the position of County Auditor became an appointed position effective 30 days after adoption of the appointing resolution made on December 23, 2024 and;

WHEREAS, the Aitkin County Board of Commissioners recognizes the statutory requirements of the position and;

WHEREAS, a job description and position grade have been developed for the position of Auditor and;

WHEREAS, the Aitkin County Chief Financial Officer and Interim County Auditor Kathleen Ryan possesses the necessary skills and qualifications to carry out the duties of the County Auditor;

NOW THEREFORE BE IT RESOLVED, that Kathleen Ryan is hereby appointed County Auditor of Aitkin County.

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

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County Administrator